

## **Minutes**

### **South Carolina Real Estate Appraisers Board Conference Call**

**Wednesday, September 25, 2019 at 2:00 p.m.**

Synergy Business Park, Kingstree Building, Conference Room 107

110 Centerview Drive, Columbia, South Carolina 29210

#### **MEETING CALLED TO ORDER**

Jake Knight, Chairman, called the meeting of the South Carolina Real Estate Appraisers Board to order at 2:00 p.m.

Mr. Knight announced that public notice of this meeting was properly posted at the S.C. Real Estate Appraisers office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Staff members participating during the meeting included: Georgia Lewis, Advice Counsel; Laura Smith, Administrator; Lori Gibson, Administrative Assistant; Emily Farr, Director; Patrick Jarvis, Accounting/Fiscal Manager; Abhijit Deshpande, Finance Program Manager; Holly Beeson, Attorney/Communications and Governmental Affairs

#### **INTRODUCTION OF BOARD MEMBERS AND ALL OTHER PERSONS ATTENDING**

All board members were introduced by roll call. All staff members stated their name and title.

#### **APPROVAL OF AGENDA AS AMENDED**

Mr. Casterline made the motion to approve the amended agenda. Mr. Donato seconded the motion which carried unanimously.

#### **APPROVAL OF THE MINUTES FROM AUGUST 15, 2019 MEETING**

**MOTION TO APPROVE THE MINUTES:**

Mr. Casterline made the motion to approve the minutes. Mr. Donato seconded the motion which carried unanimously

**CHAIRMAN'S REMARKS**

Mr. Knight introduced Director Farr to the Board and let everyone know she would be discussing the new application fees for the board.

**DIRECTOR'S REMARKS:** Director Farr presented the Board with the Financial Report. She introduced Abhijit Deshpande, Finance Program Manager and Patrick Jarvis, Accounting/Fiscal Manager. She went through the projected funds for the Appraisers Board. It was determined by those projections that the application fees should be lowered. A conversation ensued.

**MOTION TO APPROVE NEW APPLICATION FEES:**

Mr. Donato made the motion to approve the new application fees. Mr. Dodds seconded the motion which carried unanimously

**MOTION TO EXCUSE ABSENCE:**

Mr. Donato made the motion to excuse the absence of Mark Chapman. Mr. Casterline seconded the motion which carried unanimously.

**MOTION TO ADJOURN:**

Mr. Donato made the motion for the meeting to adjourn. Mr. Casterline seconded the motion which carried unanimously.